4-H Horse Project Books & Member Record Books <u>Guidelines</u>

All books **MUST** be submitted no later than Friday April 1, 2022.

Books may be submitted at the Extension Office on Campbell. If office is closed, you can your book through the mailslot on the door. They will be judged and returned to you April 16 at workday. 4210 N Campbell Ave Tucson, AZ 85719

Consider the Project Record book as part of your Show entry No Late Entries - No Late or Partial Books

PROJECT BOOKS:

Project Books are a **record** of your successes, mistakes, what you have **learned** and what you still have to learn this 4-H year. They can be used to help make decisions about your future projects as well as for, or as the basis for FFA, DECA or Science Projects at school.

- You can add more pages if needed for certain sections, such as events or expenses.
- 2" or less 3-ring binder or presentation folder with prongs are highly recommended so all your papers are kept secure and neat when submitted.
- Project Books may be typed or neatly handwritten. Spelling, grammar and punctuation count.
 FOLLOW THE DIRECTIONS
- This is **NOT** a scrapbooking project.
 - Facts presented clearly and completely score higher than colorful 'memories'
 - Showing what you learned & how is more important than prizes won.
 - Your book should showcase YOUR work and growth with your horse.
 - Goals should be specific, measurable and positive.
 - This book documents steps taken to achieve goals; setbacks encountered; evaluation of circumstances and your responses.
 - Photos should demonstrate a skill or record a significant event or moment.
 - <u>No more than</u> **3 single-sided** pages of <u>captioned</u> photos.

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Pima County 4-H Horse project website - FORMS tab - Horse Project Record Book

Do NOT use the general 4-H Project Book on ZingSuite or the Extension website or other versions. Submissions of NON-Pima County Horse Project books will <u>NOT</u> be accepted.

MEMBER RECORD BOOKS:

Member Record books provide a consolidated, year by year record of goals, achievements, expenses and learning in 4-H. Combining each year's projects in one space, they are an efficient portfolio of work

when pursuing scholarships, awards or State office. They are the baseline for the 4-H Foundation Scholarship application <u>SO</u>, if you hope to apply for aid in the future <u>these are vital</u>.

Member Record Books available at: https://extension.arizona.edu/az-4-h-record-books

• AZ Extension website - use the LEFT side labeled "MEMBER RECORD BOOK"

Member Records are not required for Horse Project this year (2021-22). <u>They may be submitted</u> <u>for review and comment this year</u>. The plan is that they will be required next year. You will be graded down for missed years at that time...so DO THEM NOW!

- Member Record books <u>may be</u> a separate, tabbed section of a binder containing the current year Horse Project Book.
- Member Record books *should be* a separate book submitted at the same time and along with the Project Record Book.

by If you are in other projects, submit your book according to the OTHER projects you are in.

- * 1st year horse project only members will cover 9 months; August 1, 2021 to April 1, 2022.
- Member Record books started in previous locales should be updated with this year's info and submitted don't start over just because you moved!

Member Record books should be kept and added onto year after year.

• Dividers should be used for each year and the projects within that year.

JUDGING

Project Books will be judged by a committee of horse project volunteers. Each section (Goals, Health Record, Expense Record, Reflection, Photos, Project Activities, and Accomplishments) will be reviewed & scored.

The Danish system of awards will be used.

Points toward State qualification shall be awarded as per the Rulebook Top Project Book Award(s) may be awarded as the Committee sees fit.

<u>Member Record Books</u> will be reviewed for completeness, accuracy and overall ability to convey your history in 4-H...so far! These will NOT be judged this year (2021-22); you will receive feedback only.

Project & Member Record books will be returned April 16 at Fair Workday when you register & vote. Books not picked up will be returned to your club leader.

LATE BOOKS WILL NOT BE ACCEPTED

Incomplete or partial books will NOT be accepted.

We will NOT chase down members, leaders, trainers or parents for signatures or missing pages. NO COMPLETED PROJECT BOOK = NO SHOWING AT FAIR

All books **MUST** be submitted no later than **Friday**, **April 1** to the Extension Office.

Questions may be emailed to <u>4HGiddyUp@gmail.com</u>